

Equity Checklist – HUF

“One set of each document”

1.	- Copy of PAN card of "HUF Firm" & "Individual – KARTA and co-parceners "
2.	- Copy of AADHAAR Card of Individual KARTA and co-parceners "
3.	- Proof of Address of "HUF Firm" And "Individual KARTA and co-parceners " - (Any One of the following) a) Passport (Validity period to be checked) b) Voter ID Card c) Driving License (Validity period to be checked) d) AADHAAR Card e) Bank Statement / Passbook with latest transaction details for 3 months f) Electricity bill (Not more than 3 months old) g) Residence MTNL/BSNL landline telephone bill (Not more than 3 months old)
4.	- Latest bank account statement of HUF (Should not more than 3 months old)
5.	- Proof of Bank account of HUF Firm (Any One of the following) - a) Original Cancelled Cheque HUF Bank Account (With client name and A/c no. pre-printed) b) Latest Bank Statement/Passbook with Bank logo/MICR /IFSC/A/c No pre-printed req. (Not more than 3 months old) c) Bank Verification Letter (ORIGINAL)
6.	- HUF declaration (Co-parceners Letter) - (Format Enclosed) Note : a) Incase of Co-parcener is MINOR then KARTA will sign on behalf of him/her on declaration & on POA(Power of Attorney) b) Birth Certificate of MINOR's require
7.	- Rs.1000 cheque in the name of " Emkay Global Financial Services Limited " - Account opening charges
8.	- Documentary evidence of financial details in the name of HUF (Applicable to clients trading in Derivative segment of stock exchange) – (Any One of the following) a) Copy of ITR - Last 2 years b) Copy of Balance Sheet - Last 2 years c) Copy of Form 16 in case of salary income d) Salary Slip - Last 2 months e) CA certified Net Worth certificate f) Bank account statement for latest six months g) Copy of latest demat account holding statement h) Any other relevant documents substantiating ownership of assets
9	- Incase of other DP client master copy duly attested with stamp by DP official & self attested by BO require
10.	GST Declaration with proof
Note : a) All documents should be self attested by KARTA with HUF Seal b) IPV (In Person Verification) would be done by concern Branch/Franchisee/RM/BM. c) EGFSL DDPI (Power Of Attorney) should be signed by all Co-parceners with KARTA signature	






HUF DECLARATION AND CONSENT LETTER (NOC)

Date :

To,
Emkay Global Financial Services Limited.
C-06, Paragon Centre, Ground Floor,
P B Marg, Worli, Mumbai – 400013

With regard to Beneficiary account no. (BO ID)_____ And Trading
Account_____ maintained in the name & style “_____” with
DP /Trading (Emkay Limited)

We the following family members, being the co-parceners in the HUF account. M/s
_____ hereby give our consent that the said karta, viz
Mr._____ in the above-mentioned BO ID /Trading account for shares
transactions in the HUF account.

<u>Details of our HUF and all its co-parceners/members are stated as mentioned below</u>					
Sr no.	Name of family member	Date of Birth DD/MM/YYYY	Gender	Relationship with KARTA	Signature(s)
1					
2					
3					
4					
5					

I, hereby state that details mentioned above are true and any change in them would be intimated to you in writing.

Name of Karta : _____

Address of HUF: _____



Signature of Karta Along with Rubber Stamp

Note : Incase of Co-parcener is MINOR then KARTA will sign on behalf of him/her in above declaration

SELF DECLARATION

(To be given by Female Karta)

I daughter/wife of Residing at
Aged..... Adult having PAN do hereby solemnly and sincerely declare
that I am eligible and entitled to act as Karta ofHUF pursuant to the
amendment provisions vide Hindu Succession (Amendment) Act, 2005.

Dated at Mumbai thisday of